



Mobile VAT Screenings

New Process Now Available:
Monday, December 4th
Mobile VAT Screening Referrals Being
Accepted!

Mobile VAT Screening Policies and Procedures

Mobile Screeners are an important addition to the community's Coordinated Entry System. A Mobile Screener is a person whose agency is allowing them a portion of their time to be in the community doing Mobile VAT screenings on people experiencing homelessness that are having barriers to accessing a Coordinated Entry HUB.

Mobile VAT Screenings are offered for very specific circumstances. These are only to be done after several attempts of helping someone ACCESS a HUB in person have failed or when someone has accessibility concerns or challenges.

This pilot program has limited capacity and the best way to have a VAT Screening performed is to have the person ACCESS a HUB in person.

The person doing the referral will be expected to accompany the Mobile Screener to meet the homeless person for completion of the VAT Screening.

Referral Process for Mobile Vat Screening Completion:

- As outreach workers, case managers, or other parties encounter people experiencing homelessness, several attempts should first be made to access a HUB in person to receive a VAT Screening. After several failed attempts, an online Mobile VAT Screening Referral may be completed which will automatically enter the database kept by GKCCEH Coordinated Entry Systems (CES) staff.
- CES Staff and all Mobile Screeners will utilize a Smartsheet database for processing Mobile VAT Screening referrals.
- CES Staff receive notification of referrals entered into Smartsheets database and assigns the Mobile Vat Screening Referral to a Mobile Screener.

- The assigned Mobile Screener will contact the referring source to schedule a time to meet and do the Mobile VAT Screening.
- Referring source and Mobile Screener will meet with homeless person and Mobile Screener will complete the Mobile VAT Screening.
- Mobile Screener enters VAT Screening information into the VAT database.
- When the VAT Screening has been completed, the Mobile Screener marks it as “Complete” in the Smartsheet database.

A few notes:

- Mobile Screeners perform Mobile VAT Screenings for the good of the community and as a part of the Coordinated Entry process,
- Mobile Screeners ONLY complete Mobile VAT Screenings OUTSIDE of HUBs and as directed by CES Staff,
- All Mobile VAT Screenings must be tracked through the online referral process and are assigned through Smartsheet database. This creates fairness in the system,
- If a person is encountered while a Mobile Screener is doing outreach, a referral will still need to be done before the Mobile VAT Screening is completed. Notation in the comments may be made if this is a person that the Mobile Screener has a relationship with so as to have it assigned to that specific Mobile Screener.
- If CES Staff discover the amount of referrals are too much or overwhelming for the 4 current Mobile Screeners the application process will be opened back up to acquire additional Mobile Screeners,
- Further recommendations about how to make this process work better, should be directed to CES Staff anytime.

Online Referral Link:

Access online referrals [here](#).

Here’s the Online Link to fill out a Referral Form for a Mobile VAT Screening. Keep this link handy as it can be used over and over to do your referrals. Once the referral is submitted online, CES Staff will automatically be notified and will work to make assignment to a Mobile Screener. Please respond to Mobile Screener attempts at contact as quickly as possible.