

PIT Committee Minutes

August 13, 2020

1. Introductions
2. Updates
 - a. Minutes are available from the last PIT committee meeting
 - b. PIT/HIC reports have been submitted to HUD. HUD will be reviewing the reports.
3. Action Items
 - a. Determine PIT Date/Time
 - i. Date: The state of MO typically decides on a date for the PIT to be conducted. The date that is proposed by them is January 27, 2021. **The group came to a consensus that the PIT will be conducted on January 27, 2021.**
 - ii. Time: Cayla proposed 4 AM - 4 AM as other communities find it beneficial to stick to a strict 24 hour surveying period. **The group has tabled this decision in an effort to hear the voices from other community partners (ex: PD, VA, etc.).** *(Notes: There was pushback from PD last year with assistance after hours. There were also issues last year with PD that must be addressed contingent to their involvement.)*
 1. Additional comments/notes:
 - a. PD: IPD and KCK PD - We need to see what their involvement in PIT will look like. Amber Bauer will be in contact with IPD. KCMO PD - Chance and Brittany (reStart) may have a contact at KCMO.
 - b. We will need to push for more agency staff to help with surveying after hours.
 - c. Gold Dome needs to be involved and may possibly be a spot for overnight hours.
 - b. Identify Single Homepage
 - i. **The group came to a consensus that we will have 2 home bases - 1 in Wyandotte county (undetermined) and 1 in Jackson county (Hope Faith).**
 - ii. Wyandotte county ideas - Cross-lines, Frank Williams Center, Willa Gill Center. Cayla will contact Rob Santel at Cross-lines.
 - iii. The home base will be open the full 24 hours to be available for surveying individuals.
 - c. Geographic Region Lead Duties
 - i. Identify specific needs of individuals in that area (ex: bus passes, access to health care, etc)
 - ii. Identify outdoor survey locations
 - iii. Identify agency locations - reach out to agency to secure involvement
 - iv. Identify ways to market PIT in their specific region
 - v. Identify stakeholders in the area that could assist in the PIT effort

- vi. Identify ways to Incentivize individuals to take the survey
- vii. Identify subpopulations in their specific region
- viii. Identify organizations and businesses that may be able to donate
- d. Identifying Surveyors
 - i. Provider staff - PIT committee members will work with their own agencies to secure surveyors among their own staff
 - 1. How many of your staff members are able to survey?
 - 2. What hours will your staff be able to commit to?
 - ii. City/County Officials - Amber Bauer will contact Independence City Manager. Kelly Berry will contact Mayor Lucas. Ondra Penn will contact the City of KCK.
 - iii. Peers - spreading the words, surveying, attending to show support.
 - 1. Ideas: Uplift, Honk n' Holler, social work departments at local colleges, individuals with lived experience
 - iv. Mckinney Vento/School Workers
 - 1. There has been pushback because of confidentiality in previous years. It was suggested that we ask for data in a different fashion. Cayla, Rita, and others interested in this effort will chat offline about the best way to gather this data from schools.
 - v. Assign Donation Collection
 - 1. Drawstring bags - Amber Bauer is contacting a partner to see if they will donate
 - 2. Socks (Bombas) - Swope, reStart, CSL
 - 3. Hand sanitizer - CSL (ordering from Harvesters; will need to be transferred to smaller containers)
 - 4. Masks - Care Beyond the Blvd (Ellie Beers)
 - 5. Other donations - Project Homeless Connect (Kelly Berry)
 - vi. Resource List
 - 1. Jackson county - street sheet by KC Public Library (Kelly Berry)
 - 2. Wyandotte county - Looking for volunteers to pull together a WyCo resource list
 - 3. Lamination of sheets - Looking for a resource for laminating these resource sheets
 - 4. *Note: Raytown has a good resource list (Kelly Berry)*
 - vii. Reserving Shelter Beds
 - 1. **The group has tabled this decision until more shelter staff at the table.**
 - viii. Additional comments/notes:
 - 1. Cayla will send out an email to CoC membership agencies to warn them that Region Leads may be contacting them for their involvement in the PIT.
 - 2. Willa Hill (Ondra Penn): Lunch is being served by distributing sack lunches. A team can come and count people outdoors. Electronic

messages can be sent to openn@mtcarmelrc.org for notifying people that need to be counted.