

Greater Kansas City Coalition
to End Homelessness

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MEETING MINUTES

GKCCEH Board of Directors

Date:	October 2, 2020	Start:	8:33 AM
Location:	Online		
Staff Lead:	Marqueia Watson	Notetaker:	Haley White
In Attendance:	Board Members: Matt Watkins, Christy McMurphy, Greg Porter, Michael Barrett, Susila Jones, Precious Stargell-Cushman, Cara Hoover, Jameson Auten, Heather Bradley-Geary, Simon Messmer, Guest(s): Amy Copeland, MO Dept. of Mental Health		

Topics

1 GKCCEH Finance Committee Update

Simon Messmer, Marqueia Watson, & Amber McDonald

QuickBooks- found expenses that were attributed to grant sources arbitrarily, working on cleaning up and allocating expenses. Determined that it is difficult to create an operating budget with many unknowns.

GKCCEH Revised FY21 Budget

MW- Budget is on hold to October 31- Simon recommends two FY budget as we have sources that spread through multiple FY's.

Simon- not needing approval for two years but wants to see what it looks like.

MW- Bigger ticket items hanging in the balance, larger decisions needing to be made, not confident enough to do that with current situation

MW- Not an issue of not having money; issues of allocation and compliance with grants

Greg- does it make sense to bring an outside firm to check budget and write us a report of where we sit so we are certain we're caught up, and if we're not we can catch it now? As a board member I'd like to see coverage. Also, to make sure we're covered with HUD and if there is something found we can notify appropriate funders.

Matt- MW and I have discussed an independent Audit. I'm open to that to look back and make sure everything is covered.

Amber- not sure there should be another look through. Once MW and Amber go through the grant, we will know what has been improperly assigned.

Greg- When will this be done? Commended attention to detail.



Simon- trying to clarify what we have in HUD accounts and what mistakes have been made in the past. End of November is rough estimate, Amber agree.

Matt- When budgeting for 2 years, are we assuming we will get the same dollars?

MW- We need to think more about funding and get outside of the HUD bubble for funding. Lacking in some areas and can see by looking at preliminary program-based budget there are gaps in funding.

MW- Reimbursement requests in progress; Waiting for reimbursements to pay outstanding expenses

Greg and MW- How many people were served in Isolation Center? Number unknown and discharged location unknown.

MW- two draws made from line of credit from Heathers departure, she asked for 3rd and MW declined.

Greg- Are those reimbursable expenses?

MW- will have to give answer with executive committee, have to go through different drawdowns and what those are attributed to.

Greg- Commended Simon Amber and MW for unearthing what is missing

Precious- agree w/ Simon

2 Interim Executive Director Update

Marqueia Watson

COVID 19 response- huge surge of request for assistance of various types, new people and seniors are coming for assistances

\$2M in play for anti-eviction from both Jackson and WyCo. \$2M will not make a huge dent if we see a wave of evictions. A lot of evictions have been happening despite memorandum.

MW- Haley (MSW intern) is putting together a landlord engagement packet for both general practice and COVID response. Cayla has scheduled trainings (Outreach/Diversion/Racial Equity). Looking at how we can get our outreach out to scale as well as getting people connected to housing, as well as life-sustaining resources. Ongoing ViSPDAT training. Working with HUD T.A., working with team on a marketing plan- print and online website. Redoing GKCCEH website.

Cold weather- what we need for isolation in the wintertime while being mindful of social distancing. KCMO is interested in innovation around housing. KC Neighborhood Academy as a possible site for cold weather shelter. Potential pod shelters or tiny houses for cold weather.

HMIS governance is underway, Shida is working on HMIS training and technical assistance with our providers. Scrubbing bad data, duplicative and missing SSN's, scheduling one-on-one meetings with providers

Phase 1 of data migration, on time for deadline to report Coordinated Entry out of HMIS.

Project Performance standards- score cards from the Simtech data warehouse to look at programs in isolation to see how they're performing.



P&E and Admin Committee will be doing a deeper dive into local data and local benchmarks. Benchmarks will be utilized during upcoming NOFA and project monitoring.

Point-in-Time- two home bases to streamline work and to work more collaboratively. Working on recruiting Mayor Q and city council members to participate in PIT. Good PR look for officials.

Jameson reached out to partner with CoC on Bus Outreach. Homeless individuals staying on bus all day, wanting to implement an outreach platform for busses.

Workplan implementing and Equity and Advocacy Committee.

Greg- question on unlawful or illegal evictions

MW- people in courthouse during evictions do not have advocacy and are losing homes. Landlords are finding ways to circumvent criteria by evicting people for other reasons (too much noise, too many people over).

Greg- Are you suggesting the courts are doing this?

MW- The 16th circuit in Jackson county has essentially created a roadmap for landlords to illegally evict their tenants.

HBG- On PIT count who are we trying to get into contact with for elected officials?

MW- Kelly is trying to recruit from Mayor's Office.

HBG- Do you want us to reach out?

MW- yes

Blue KC/Healthify

Healthcare payers and providers who see great disparity or inequity in the healthcare system related to housing. Want to partner in anti-homelessness work to develop a network between healthcare and housing providers and formalize the referral process between these partners. Wanting to connect housing and health.,

Healthify is a digital software solution, scaled back version of HMIS, for collecting client data and making referrals. Their objective is to bring us in as a convener to expand the network.

Funding- \$250k, awarding \$10k stipend for participating agency and a \$2,500 recruitment fee payable to GKCCEH. Could potentially bring in \$50k of unrestricted income.

Looking at doing a two-year pilot, first year focused on building and establishing the network, second year working with us on increasing collective impact strategies and overall case management standards.

Susila- has good potential, that the follow through is as successful as the initial investment

Reference: Collective Impact Defined (added later)

3 HMIS: Data, Management & Governance-



Greg Porter, Shida McCormick, & Cayla Printy

Shida- September HMIS Dashboard Report

Unduplicated client number 1732. 49 people that were served at 2 locations, and that equaled 1683. A lot of programs we have seen previously listed are now closed. More accurate number toward end of October.

Help desk- 28 open tickets and 22 were closed. 3 days of service time. With help desk tickets- a lot were merging clients or re-enrolling clients. There are a lot of things I am limited to within the system. No issues with there being days in between getting the client and enrolling, but we are having issues of people having at least 11 days of exiting program. Causing data quality issues.

Meeting with agencies, talking through SSN errors. December 31 deadline to fix SSN errors.

Two issues with SSN- data not collected or transfer from one system to the next. Social is there but data quality is not.

Cayla- HMIS- Overview (Board Education)

HMIS is used to collect client level data. Use of HMIS is mandated by HUD for CoC agencies under certain funding. Only exception to those using HMIS in these communities is victim service providers.

Purpose of HMIS – intention is the data being collected by HMIS to provide various needs analysis, helping with funding allocation, and helping communities understand homelessness over time, accurate number of those experiencing homelessness, and to determine the effects of homelessness and programs. Foundation of planning.

Parties involved- CoC Governance: utilizing GKCCEH Board as that governance, however in other communities that is separated. Two separate entities- 501c3 Board and CoC governing body.

HMIS Governance Committee- meeting frequently up until we establish a permanent committee.

CoC Lead Agency, HMIS lead agency- commonly two separate agencies but GKCCEH was elected for both.

Governance committee tasks- ensuring compliance with HUD regulations, developing policies and procedures including the governance charter, as well as decision making- collaborating with stakeholders.

Charter- establishing decision making progress and general understanding of responsibilities. Ensure our COC is compliant with HEARTH Act as well as HUDs HMIS standards. For Governance committee, upcoming projects are reworking policies and procedures, member fees, updating user agreements, privacy notices, and other HUD required documents.

Identified folks in the community with HMIS experience or who would be able to provide unbiased opinions, as well as people in the community to get a diverse group of people to look it over.

Greg- looked at wide section of people who were new to the question, how had fought the previously fight, and a good cross-section of users of those who are in the system on a day to day basis. Wide cross section to cover a lot of area.



MW- we did not have the luxury of having a nomination process, had to bring people on quickly.

Greg- only 6 months until we would elect a new board (March 31), with maybe half of original members and half new members.

Greg- committee has spent multiple hours on short timeline with full participation. Not looking for a vote today, but if not today will need to be an online vote before October 31. In an awkward situation although not unique to us being both lead of CoC and HMIS. Puts us in an odd position with all the authority. Being in charge of both we need to make sure we have quality data. This is the true nervous system that keeps the organizations moving.

Matt- will need to vote, up to the group to decide when. Open to moving this forward today if we can.

Greg- does not feel obligated to move forward but would be fine to move today.

Cayla- this is temporary until March 31.

Matt- motion to approve the charter.

Christy- motion

Simon- second to motion

No opposed

4 New Committee Proposal and CoC Policies

Heather Bradley-Geary, Cayla Printy, & Marqueia Watson

Equity and Advocacy Committee Proposal- MW

Seeking Board approval to implement new committee and phase out Supportive Services and Education and Training Committees.

Focusing on marginalized groups in general, implementing a lived expertise action board, support ongoing work, advocating for LGBTQ+ policies, organizational structures, developing advocacy agenda, working to engage elected official on equitable work.

Simon- how have our community partners been with phasing out other committees and implementing the new one?

Cayla- MW and Cayla have had conversations with prominent stakeholders about new committee. Have pulled from other two committees that have essentially phased themselves out due to lack of attendance and participation, it would be better served elsewhere. Between Cayla taking on education and training as well as planning, committee is not necessary. Have been multiple attempts to revamp that committee, has not been successful. The past 3 or 4 meetings, have been a maximum 3 attendees and that was before COVID. Stakeholders and those interested in this new group, if it were approved are ready to hit the ground running.

MW- Lack of direction and interest in those two committees. Scrubbed through NOFA and have identified heavy topics and requirements of it that we are not focusing on. Topics that need to be anchored. Blue highlighted topics are from NOFA.

Greg- when would this go into effect?

MW- we would start nomination process upon approval

Greg- would have to go through the by-law change procedure. Not to stop the actual functionality of what is happening but will have to go through the by-laws.

Matt- will need to go through the by-laws

Greg- fully support this work. What is the bandwidth to truly engage this work in the short term?

MW- tremendous amount of energy around this topic with staff and provider base. Of all the things we prioritize this is high up on the list. Community is pushing for this.

Greg- we presume that based on the data it will serve a certain percent of our population?

MW- when you look at our homeless data, folks identified as African American make up half of the homeless population but only 25% of general population. Lack of representation of people of color within provider services. Who is failing in our programs? We know anecdotally and looking at our data there are people over-represented in our data and community.

Greg- supportive of concept

Susila- fully supportive, extremely valuable.

HBG- if you look at last PIT data, African Americans are 4x over-represented

Precious- When I think about our work and our spaces, this is what we should be doing. It seems odd that we are forming a committee for work we are already charged to do.

Cayla- setting a focus to help move forward. It is such a large task and staff is working on things in the background and this is one of the main pieces. If we don't get the fully community buy in to move this forward, we will consistently be behind.

Michael- seems structural to me.

Matt- motion on the floor, pending a by-law change.

HBG- sounds like we need to have a by-law change, I thought this is something we were working on so I must be mistaken. A motion to approve this committee with an additional looking at by-laws. Two separate motions.

Matt- motion to approve pending by-law change, but if we want to separate it out, we should probably do the by-law motion first.

Michael- we should look at by-laws first to see where we need to make adjustments. Before we start making motions to amend the by-laws, we should do this all at once.



HBG- this is a creation of a committee, we have the HMIS governance committee that didn't go through any kind of process, I'm asking for a point of reference why this needs to go through by-laws when HMIS did not.

Michael- this is a structural change. I would suggest a resolution of support, and then a group to look at by-laws to look over next couple of months to amend. We make these structural requirements that everyone is in favor of

Greg- It will replace by-law committees. Go forward with work, but technically we have to change by-laws to replace committees.

HBG- rescinds motion

Matt- motion to stand in support of this change moving forward.

Michael- move that the board is in support of this activity and change

Cara- second

Matt- motion for support of this change, all in favor.

• CoC Policy Discussion and Approvals

HBG- All these policies make our NOFA stronger

Cayla- policy approval and policy implementation have gone through community standards committee.

HBG- all included in board packet

Greg- how do the policies interact with each other? Wanting a little more time to go through

HBG- NOFA update, under the Heroes act, in the legislation that the NOFA would be renewed this year, no process. We were anticipating this but if Heroes act passes, we will not have a NOFA process, no time constraint.

Greg- policies first up next meeting for discussion. Would like a little more time to go through them.

HBG- on the policies for NOFA process, we could do a presentation of policies to have a better understanding.

Matt- table policies until next meeting.

5 New Board Member Nomination-

Cara Hoover

Heather and Cara met with Tiffany Buckley, she is founder of Volunteer KC and has had a couple past roles with different nonprofits throughout city. most important she would serve as board member with lived experience. Gone through foster system, homelessness, corrections.

Past experience would be a great addition

Matt- motion for acceptance from Cara



HBG- Second motion

Matt- all in favor, no opposition

Michael- last meeting, we had an insurance question, did we address this?

MW- determined that Shida’s children are already covered on GKCCEH. It’s a moot point outside of 100% benefit from staff to get a number to vote at next meeting.

Greg- policy needs to match what we’re doing.

MW- Shida has found the plan is quite expensive. It may not be applicable in either case.

Greg- have to take this into consideration for all employees, not just on Shida.

6 Adjourn & Executive Session

Matt Watkins

Michael- motion to go into executive session

Matt- all in favor; motion to go into executive session passes/ meeting adjourned.

Task Summary

New Tasks

Task	Owner	Due
Board Policy Presentation	Heather Bradley-Geary	11/6/20
Updated FY21 Budget for Board Review	Simon Messmer/ Marqueia Watson	11/6/20, 12/4/20
GKCCEH By-Laws Review	TBD	TBD

Parking Lot

Updated Benefits Information & Budget	
New Committees	

Next Meeting

Date: Friday, November 6, 2020

Start: 8:30 AM - End: 10:00 AM

Location: Virtual

<URL to access <https://global.gotomeeting.com/join/978587821>>