

FY2021 NOFO | Renewal Project Application- PSH, RRH, Joint TH-RRH, and SSO-CE

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4. Describe at least three innovative ways this project model uses evidence-informed approaches to improve participants' well-being and quality of life.

5. Describe how the project provides resources for participants to meaningfully engage in the following:
1) opportunities for personal growth; 2) opportunities to volunteer in the community; 3) opportunities to volunteer at the agency; 4) employment opportunities within the agency; and 5) developing relationships and connections to their community.

6. Describe three ways this project seeks to improve overall quality of service delivery (housing/supportive services).

7. TWO PART QUESTION- Describe lessons learned from the challenges presented by the COVID-19 pandemic and 1) how the project made necessary changes to its procedures to continue delivering quality services during the health crisis and 2) how the project will incorporate that knowledge to improve overall service delivery in the future.

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Bonus Questions (5 Bonus Points Total)

8. Describe how this project leverages the healthcare system to ensure equitable access to medical **and** behavioral health services that promote participants’ well-being and successful housing outcomes.

9. Have any staff of the project completed SOAR training in the last five years **and** are actively using this training to enroll project participants in benefits?

** Additional points will also be awarded for the submission of a formal partnership agreement or MOU with a healthcare entity and/or a workforce/employment entity. (See applicant instructions for submission details)

SECTION B- Coordinated Entry Self-Assessment (15 points)

Please rate project performance in the areas listed in the table below (this section must be completed but will not be scored):

Topic Area	Rating
COORDINATED ENTRY PARTICIPATION	
<p>This project utilizes the Coordinated Entry System (CES) to fill all unit openings.</p>	<p>100% of the time 90% - 99% of the time 80% - 89% of the time Less than 80% of the time</p>
<p>Which of the following tools does the project use to ensure successful outcomes when a referral is requested from Coordinated Entry</p>	<ul style="list-style-type: none"> •Reaching out to current providers that client is enrolled with •Reaching out to the skilled assessor when a client is difficult to locate and/or engage •Reaching out to client’s alternate contact •Reaching out to the client via means other than phone and email •Physically searching at known locations (i.e., street outreach/shelter inreach) •Reaching out to the outreach team when a client can’t be located •Assisting a client with obtaining documentation to ensure access to housing (including in other programs) •Uploading client documentation above into HMIS or sharing with CE team

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	<ul style="list-style-type: none"> •Requesting a housing system navigator or CE navigator, when applicable •Having a professional housing locator on staff •Staffing case workers who can assist with obtaining documents •Staffing case managers who can assist with housing location
What percentage of CE referrals are declined by the participant?	<p>0% of the time 1% - 20% of the time 21% - 40% of the time More than 41% of the time</p>
What percentage of matches are rejected by your program?	<p>0% of the time 1% - 20% of the time 21% - 40% of the time More than 41% of the time</p>
Who completes the referral requests for the agency/program and who completes the status updates for those referrals? Please reflect on whether the right staff members are handling these tasks.	<p>Write in _____ Write in _____</p> <p style="text-align: center;">Yes No</p>
Please rate how well the agency adheres to the standard of updating (twice monthly) to the CE team the referral status once the referred participant is deemed eligible or ineligible for the program.	<p>Very well (i.e., this always occurs) Average (i.e., this occurs regularly but not always) Low (i.e., this doesn't occur frequently)</p>
HOMELESS ELIGIBILITY AND DOCUMENTATION	
Please rate the overall level of staff knowledge on the homeless definition as prescribed on the HEARTH Act.	<p>Very good (i.e., staff understand the definition and rarely need to seek help from others) Average (i.e., staff understand some parts of the definition but often have questions) Low (i.e., staff have a high need for additional training)</p>
Please rate the level of staff knowledge on the protocols for documenting homelessness (for programs that serve participants who are not chronically homeless).	<p>Very good (i.e., staff understand the criteria for acceptable documentation and rarely need to seek help from others) Average (i.e., staff understand some parts of the criteria for acceptable documentation but often have questions) Low (i.e., staff have a high need for additional training)</p>
Please rate the overall level of staff knowledge on the definition of chronic homelessness.	<p>Very good (i.e., staff understand the definition and rarely need to seek help from others) Average (i.e., staff sometimes have difficulty applying the definition but often have questions) Low (i.e., staff have a high need for additional training)</p>
Please rate the level of staff knowledge on the protocols for verifying chronic homelessness.	<p>Very good (i.e., staff understand how to obtain verification, the time frames for verification, and rarely need to seek help from others) Average (i.e., staff understand some parts of the verification process but often have questions) Low (i.e., staff have a high need for additional training)</p>
What kind of support may participants expect from program staff in their search for housing? Select all that apply.	<ul style="list-style-type: none"> •Participants do not have a choice of units because the project has established buildings or units •Staff locate potential units for participants •Participants receive help from dedicated housing department staff •Participants locate their own units without help •Participants have access to a computer lab to use to conduct the housing search

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4. Describe at least two specific examples within the last two years of changes made to a program or operation because of the project's process for receiving input from persons with lived experience of homelessness.

5. Describe how changes to or availability of programs and services are communicated to program participants.

***In addition to the narrative responses above, rating factors for this section will also be captured in the Housing First Assessment and reported on the NOFA Rating and Ranking Scorecard for this project.*

SECTION D- Improved System Performance (20 points)

1. **MAINTAINING AND/ OR INCREASING PARTICIPANT INCOME-** Describe at least two ways services provided by the project support outcomes in this performance area as well as connection to work-related activities (including paid and/or volunteer positions).

2. Describe two ways you have continued to implement and build upon lessons learned from the required Quality Improvement project submitted in April 2021.

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3. Describe two ways this project measures and evaluates its effectiveness and utilizes data to drive decision-making.

4. In lieu of putting caps on the amount of assistance offered, describe how the project ensures households receive the appropriate amount of assistance for the length of time needed to achieve long-term housing stability.

***In addition to the narrative responses above, rating factors for the following outcomes will be captured in the Project Performance Scorecard and the NOFA Rating and Ranking Scorecard for this project:*

- ****See project performance scorecard guidance****
- Project Serves High Needs Populations (ex. unsheltered, zero income, disabling conditions, long histories of homelessness)
- Successful Exits to Permanent Housing
- Returns to Homelessness
- Average Length of Time in Days from Enrollment to Move-in

To be Scored in FY22

- Coordinated Entry Housing Solutions Meeting Attendance Percentage
- Percentage of Bi-weekly Coordinated Entry Updates Submitted
- Percentage of Returned/Rejected Referrals to By-Name List
- Data Quality

SECTION E- Fiscal Practices and Cost Effectiveness (5 points)

The following table should be completed to reflect the grant year of the most recently submitted APR included submitted with this application.

Amount of HUD Project Grant	
Amount of HUD Funding Expended	
Amount of HUD Funding Unspent/Returned	
Percent of Grant Expended <i>(Do not fill. This field will auto populate)</i>	
Is this project site-based?	

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The following table should be completed exactly as it appears in eSNAPS: (Summary Budget Part 6, Question 6E)

Eligible Cost	Total Requested in FY21
Leasing	
Leased Structures	
Rental Assistance	
Supportive Services	
Operating	
HMIS	
Subtotal <i>(Do not fill. This field will auto populate)</i>	
Admin (up to 10%)	
Total Assistance Requested <i>(Do not fill. This field will auto populate)</i>	
Total Match (cash + in-kind)	
Total Budget	

Please provide a narrative response to each of the following:

1. Describe the ways this project utilizes CoC funds to maximize successful client-level outcomes.

2. Describe at least two ways project leverages other funds, partnerships, and community-based resources to support project outcomes, secure stable housing, and promote participants' general well-being.

***In addition to the narrative responses above, rating factors for this section will be captured in the Project Performance Scorecard and the NOFA Rating and Ranking Scorecard for this project:*

- ****See project performance scorecard guidance****
- Cost per exit to permanent housing (included, not scored)

SECTION F- Continuum of Care and Community Involvement (10 points)

1. Which of the following CoC Committees and/or Work Groups has your agency nominated a staff person to participate in over the last 12 months? (Check all that apply)

- HMIS Governance
- Coordinated Entry Governance
- GKCCEH Board of Directors
- Administration & Finance Committee
- Progress & Evaluation Committee
- Equity & Advocacy Committee
- Youth 4 Change KC

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Youth Planning Workgroup
Coordinated Outreach Workgroup
Veterans Workgroup

2. Describe other ways agency/project staff participate in collaborative work to prevent and end homelessness at the community level.

***In addition to the narrative responses above, rating factors for the following outcomes will be captured in the Project Performance Scorecard and the NOFA Rating and Ranking Scorecard for this project:*

- Monthly CoC Membership Meeting Attendance (Threshold requirement)
- CoC Committee Meeting Attendance

SECTION G- eSNAPS PROJECT DETAIL (required, not scored)

1. Copy/Paste the **Project Description** submitted in eSNAPS (Part 3, Question 3B).

SECTION H- Bonus Question (optional, not scored)

1. Is there anything else you would like the reviewers to know about your project?

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SECTION I- Certification

By checking this box and entering the Authorized Representative name in the space below, I certify (1) to the statements contained in this form (2) that the information throughout the application is true, complete, and accurate to the best of my knowledge and (3) all supporting documentation will be made available if selected for a site visit conducted by CoC representatives and GKCCEH Staff.

Authorized Representative Name

Signature

Date