KEY: CP=Chair Person

- Call to Order
 - o Time: 9am
- Roll Call
 - Present: Matt Watkins, Cara Hoover, Michael Barrett, Jane Philbrook(9am-10:15am), Aric Anderson, Precious Stargell Cushman, Christy McMurphy, Simon Messmer, Jameson Auten, Heather Bradley-Geary-present at 9:09am
 - o On Phone: Greg Porter, Brian McKiernan
- Approval of Minutes
 - o Edits: none.
 - o Motion: CP AA, Second: CP MB = Approved: ALL except: CP JP & JA-Abstain
- Public Comment
 - o None
- Director Highlights
 - o HH Noted:
 - PIT Count Completed- Cayla DeChane, GKCCEH Policy and Procedure Coordinator, organized over 150 people and 47+ orgs for Jan 22-23 event
 - 8 Home Bases that volunteers reported to and from throughout day
 - PIT Count- required by HUD that our community goes through each year to capture data on individual who are experiencing literal homelessness
 - HUD uses to determine how we are doing as a community to address homelessness as well as to determine what type of funding we need in our community
 - Our numbers look like they are going up at first review
 - CP Matt: Did we count folx who are in shelter?
 - o HH: PIT is for unsheltered, HIC is for Sheltered
 - Both work together to determine # of individuals who are sheltered and unsheltered
 - HIC is now completed through HMIS now
 - Story given about adult siblings who were reconnected with case manager
 - Will have basic info on HIC available next month
 - Website has beta page for board that will be available for board use soon
 - Will be password protected
 - CP GP: What variables have we identified thus far with PIT in regards to number from year to year?
 - HH Noted:
 - o 2018 Count only had 3% representation in Wyandotte County
 - o 2019 Count overhauled to reach Wyandotte County better -reached 21%
 - o 2020 we believe the trend of Wyandotte representation will continue this year due to same efforts this year:
 - 3 ihomebases Wyandotte and 5 in Jackson
 - Supplemented with Outreach teams to ensure Wyandotte was covered
 - This years weather was much warmer than last year so we believe the numbers will be higher in unsheltered

- Will see the numbers level out between HIC and PIT due to warming shelters
- CP GP: Wants to see the report to help board understand trends and variables that are happening
- HH Noted: We use this data a lot not only for HUD but for our own data
- CP AA: KCPD worked with outreach teams to count as well as KCKPD, Indep PD—Next year blue springs interested
- HH Noted: 1st year we have had all 3 PDs engaged
- Committee Reports
 - Executive
 - Treasurer Report
 - CP BM- no major updates given, "seems to be status quo", we are at 42% income, 47% expenses, we expended more than 20K this month
 - o Balance sheet shows cash on hand went down by about 30k
 - HH Noted:
 - We received anonymous donation that allows us to have 30days of funding- this wouldn't have shown on CP BM's report
 - o Reimbursement reports updated- submitted through November
 - Accutaxes submitting December by Tues of this coming week
 - January will be set shortly and accutax will then have that
 - CP JP- January is intended to be set to submit to KCMO by when?
 - HH: January is sent over by 10th
 - Amber (accutax): turn around time is typically 5 days
 - HH: We are spending down KCMO faster
 - We understood this was going to happen due to split of contracts
 - Made it a goal to spend faster
 - Still have 48K to spend down from December (Approx 9k/month to spend for remainder of grant)
 - o HH: HUD grants leave us 50k/month to spend down by eoy
 - Payroll is approx \$18K/mo and with new positions this will add to the spend down
 - o CP GP: In regard to PIT/HIC line item (\$14580), what is this for?
 - Amber Noted: Accutaxes Error, thought this was a depreciation piece, but was corrected in time for this report.
 - CP GP: How much was it actually for?
 - Amber: The full \$14580
 - Financials
 - Finance Ad Hoc C'tee Update
 - CP MW- Committee met and discussed:
 - o Anonymous Donation
 - o Priorities- how we would be breaking up pieces to be worked on
 - Creating polices and procedures regarding finances
 - Looking for Grant Opportunities that would support our capacity building
 - Made decision to try and increase our capital to make org solvent for 90 days
 - Finance & Administration

- CP HBG- Next meeting is next Friday at 9am
 - Focusing on:
 - Quality Improvement
 - Lead by Marqueia and Robbie
 - Goal to have Consolidated Application already completed before NOFA Drops
 - o 2 open positions in Transitional Housing and Education
- Community Standards
 - HH Noted:
 - Goals for this group is to be creating and vetting any policies and process that will be put in front of the CoC as a whole
 - Working to create consistency and structure with all policies that go out to full CoC
 - Anti-Discrimination Policy has been put out to public twice now
 - Will be sending out to board in next 2 weeks to have board vote on in March
 - ETP is being worked on as well but due to financial ties it is taking a bit longer than
 - Working on 2020 Policy Prioritization plan
 - Meet 2x per month now
 - Will begin splitting into ad hoc groups in next meeting and then working on various prioritized policies
- Supportive Services
 - HH Noted:
 - 3 priority areas based on last NOFA:
 - Plans in community on how we are going to create more opportunities for individuals in programs gain and
 - Transportaiton
 - Help employees understand that they can (and how to)
 - Training around SSI and SSDI-how to gain employment and maintain
 - CP HBG: Have we worked with Bishop Sullivan? They are a good resource.
 - HH Noted: Yes, however they don't offer training, but they are a resource for down the road.
 - CP JP: Unable to attend this committee, but need to talk about this later.
- Progress and Evaluation
 - CP MB: Drafted statement of collaborative data
 - Goal is to help establish standards for data
 - Worksheet for developing quality improvement
- o Education and Training
 - Cayla Noted:
 - Created Calendar for 2020
 - Have several trainings planned quarter 2
 - Working to get a few larger trainings scheduled
- Discussion Items Requiring Board Knowledge
 - HMIS Planning
 - HH Noted: Overall update:

- We were able to connect with local HUD field office after months of reaching out, requesting feedback
- Meet Tuesday, HUD local field office, HUD TA-contracted to assist agencies with HUD, HH, Johnson KS-505 staff, MARC staff, Simtech Staff
 - Clarification Received: While MARC holds HMIS contract they still hold title of HMIS LA and HUD confirmed that MARC is still able to make decisions because they are LA
 - HUD needs GKCCEH and MARC to write letters stating that MARC is passing on title and GKCCEH agrees to take on role and that we have ability financially and staff capacity to take on title
 - o HUD asked what MARC needed to move forward
 - Want GKCCEH to propose transition plan that counters thiers
 - MARCs timeline was 6 months
 - Takes on roles that should lie with Simtech and GKCCEH
 - Want plan on how shared data between CoC's would be handled
 - If we keep shared data we would be reliant on MARC to make any changes that we would like to make in our system
 - o Simtech has potential work arounds but
 - Want to meet with Caseworthy to move their contract to us so that GKCCEH would begin making payment
 - Would also want Vendor buy in of plan on shared data
 - CP HBG- concerned regarding data sharing split because this is taking a step back from the people we are serving, but understands from a business standpoint why we would
 - HH Noted: Simtech has a cloud that if KS-505 gave us CSV our data would continue to be shared, but we would still have our own
 - We also want to change the way were are doing assessments with clients and if we stay connected we have to split or depend on MARC to change with us
 - CP MB- This wouldn't mean that we can't reconnect with KS-505 at a later point
 - HH Noted: We intend to meet with KS-505 to help determine.
 - CP JP- Agrees with was other CPs stated but makes sense from a business standpoint. Like a divorce, but we will be able to do what best for children. Believes that KS-505
 - CP CH-Would like to see KS-505 guided to come along with this process
 - CP GP- We have been having this conversation since 2018 and MARC has always been a concern. However our CoC is nearly 90% of the individuals in the database and we should do whats best for our 90% rather than focus on KS-505 10%. This seems like MAAC to MARC part 2.
 - CP HBG- Happy to help facilitate conversations with Julie.

- CP AA- What would be the way to make it so that MARC has bench marks that they could be paid for and when the last is complete they would end their title as HMIS LA
 - HH Noted: Contract for HMIS LA is directly between MARC and HUD so GKCCEH cannot control that. MARC has the ability to pull down funds just as GKCCEH does with our contract with. In regards to how to get MARC to give up contract, we need a solid plan b to ensure this doesn't get dragged out.
- CP GP- How we were going to pay simtech and 2 FTEs since MARC still has contract that was going to pay for them.
 - HH Noted: Intentionally brought on Simtech early to help with transition. We prepared to have HUD moves slowly and therefore we have looked at alternative routes in our current funding to allow
 - Have wiggle room to pay for simtech contract and 2 FTEs
 - Should we still not have HUD HMIS contract by next year, we could potentially pull our planning grant, that is 2 years in rear, and "double up" on funding

- HH Noted:
 - HMIS Transition Plan
 - Timeline created and sent to HUD field office and national field staff at beginning of this process.
 - Outline- Based on Marlene's requests. We will have onboarding information later on, this plan is kept simple to address action steps regarding MARC's 3 items needed to have them sign over HMIS LA.
 - o Meet with KS 505 as discussed
 - Meet with Simtech & Caseworthy
 - For Simtech to come on, we need to change participation agreements so that they have broader language so that we do not have to change language every couple of years
 - This is time sensitive so that we can put Simtech on board as soon as MARC sign HMIS LA over.
 - o CP P- Are there dates for these points?
 - HH Noted: When we send this into MARC there will be dates, for right now there aren't so that.
 - o CP P-
 - HH Noted: When we started this process MARC sent transition plan, GKCCEH moved forward with our internal process.
 - o CP P- What is the process for showing we have ability to take on LA?
 - HH Noted: We don't have to send in full proposal for that. It will simply be a few sentences in letter discussed previously but doesn't have to be included in our transition plan we put forward.
- Policy Updates
 - Anti-Discrimination policy has been put out for public review and

- CP CH- Have we received comments?
- Action Items Requiring Board Approval
 - o CP CH- Nominations Committee Nominee: Kimberly Henderson with Reconciliation Services-
 - CP GP- Committee felt it would be beneficial to have someone in a managerial, nonexecutive, position. She would not fill the non-funded program position because they are not a housing program
 - She is eager, comes from private sector housing and more recently moved into service provider realm. Very impressive person.
 - CP P- What is her interest in being on the board?
 - HH Noted: While it wasn't filled out, she sent in supplemental documents about her community involvement.
 - She had started coming to Membership meetings to get more involved in community, how she can help and how reconciliation services can help. Already had application filled out.
 - CP GP- She sees a lot of things that clients have had to deal with but recognizes that there are problems that are larger
 - Motion CP MB, Second: AA= All In Favor
 - o CP MW- MW, GP and CM have all been informally working on HMIS integration, etc. Would like a motion to continue to allow this group to work this on behalf of entire board.
 - Motion- CP AA, Second- CP CH
 - Discussion:
 - CP GP- Goal is to show board is united front
 - All in Favor
 - o CP MW- Seems like 10am is hard deadline for folks, but 8:30am was a struggle as well. Still feel like we need to revert to 8:30-10a meeting time:
 - Motion: CP MW, Second: CP GP
 - Discussion:
 - CP MB would like to move votes earlier in the agenda if time adjusts
 - All in Favor
 - o Public Discussion
 - In regards to PIT- MODOT to be connected with
 - Amy Copeland- Due Process Policy Needed and there has been an individual in the community who was exited from housing that could have benefited from this
 - Currently working on this policy
 - CP MB- Would like updated roster for board.
 - CP CH- Have that need to add Kimberly
 - CP MW- We need nominations for board members, especially since May is the annual meeting where officers are elected and positions come on and off
- Adjourned
 - Motion AA, Second CH = Approved