

Greater Kansas City Coalition to End Homelessness
Board of Directors Meeting
August 07 2020 8:30 AM – 10:00AM
Online Go To Meeting: <https://global.gotomeeting.com/join/978587821>

I Call to Order: MW-8:33am

II Roll Call: MW/HH

- a. Present: Matt Watkins, Cara Hoover, Simon Messmer, Kimberly Henderson, Michael Barrett, Christy McMurphy, Greg Porter, Precious Stargel Cushman, Heather Bradley-Geary, Jameson Auten-arrived 8:54am

III Approval of Minutes: MW

- a. Add Minutes to Agenda for Vote
 - i. **Motion: SM**
 - ii. **2nd: MB**
 - iii. **Vote: All in Favor**
- b. June 2020
 - i. Need to be amended to show GP was present
 - i. **Motion with amendment: GP**
 - ii. **2nd: CH**
 - iii. **Vote: All in Favor**
- c. Additional Added Minutes needing approval
 - i. April Emergency HMIS Minutes, May Minutes
 - i. **Motion to adopt all remaining minutes: GP**
 - ii. **2nd: CH**
 - iii. **Vote: All in Favor**

IV Public Comment

V Executive Director Highlights: MW/HH

- a. MW: Letter of Resignation from HH Received, Thanked for time and dedication to agency.
- b. HH: Paycheck Protection
 - i. After extensive discussion and board call, decided not to move forward
 - ii. Employer retention credit
 - i. \$5000/employee credit
 - ii. Sent out information required
 - iii. Will hear back soon on outcome/next steps
 - iii. Will be giving a 1-pager on end of fiscal year
 - i. Information was gone over at June board meeting
 - ii. Will post on board page

VI Committee Reports, Finance

- a. Executive
 - i. Treasurer Report: SM

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i. Onboarding with Support KC occurred

CM: Are we paying for this service?

a. Will be paying for this service

i. Have gone over contract and prices previously

ii. Cost is similar to Accutax

ii. Onboarding Marqueia, getting her up to speed

iii. Met with City of KC, MO about funding pending

a. Still waiting to hear back from City, request for follow up has been sent.

iv. Financials

a. May expenses are higher than what was budgeted due isolation center budget and initial costs of getting isolation center up and running (including insurance).

GP/MW: Are we tracking isolation center separately, does it have a separate bank account?

HH/Amber: Yes, to both. However, it all feeds into one grant line.

b. Line of Credit Report

i. No Change

- Still Owe approx. 13000

- Working to pay this off.

GP: Why are we a couple months behind in reporting?

Amber: Receipts for May were given July 15 and some of June's receipts have been received as of today (August 7, 2020).

GP: Request for checkbook style expensing with next reports.

b. Nomination Committee: CH/GP

i. New Board Member Proposals

i. Candidate: Susilla Jones from Cross-Lines

a. **Motion to Approve: GP**

b. **2nd: HBG**

c. **Comments:**

i. MB: Full or Partial Term being filled? Need to know which spots they are filling.

- Would be a May 1, 2020 seat.

d. **Amended Motion with May 1 start date: GP**

e. **2nd: HBG**

f. **Vote: All in Favor**

VII Discussion Items Requiring Board Knowledge

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a. COVID-19 Updates

i. Isolation Center: HH

- i. End date is Aug 14
- ii. No longer taking intakes as of Aug 3
- iii. 5 folx remaining at center
 - a. Have 1 final testing on the 11th
- iv. Have been in contact with Jackson County to plan for after Aug 14
 - a. Jackson Co will be working with Wyandotte Co Hotel program to coordinate with them
 - i. Once they have a plan they will send that to us to distribute to public
 - b. Jackson Co is sending over final contract that will state Aug 14 end date and allow for billing through Aug 14

GP: What is total # of individual who received services?

HH: 32

GP: Where did clients go after exiting center?

HH: Some to RRH they were already in, some back to literal homelessness, some back to their home.

GP: What would be appropriate timeline to have a comprehensive exit report?

PSC: Is the City expecting a report as well?

HH: I have a draft that is sent over to Jackson Co. Final report would be available Aug 24.

- i. **Motion that board receive report on isolation center by Aug 28: GP**
- ii. **2nd: CM**
- iii. **Vote: All in Favor**

ii. Advisory Updates-- Marqueia Watson

- ii. Regarding Emergency Assistance Group, we're seeing there is a steady increase of folks who are seeking emergency assistance.
- iii. United Way, 211 System reported that they're seeing approximately 12% weekly increases of service inquiries for folks that are looking for food, utility relief, and rental arrears. As well as seeking crisis services such as shelter and domestic violence crisis intervention.
- iv. The workgroup has been doing an analysis of community data, engaging elected officials, working with eviction, advocates on prevention policies, and infrastructure to support people who are being legally evicted through the court system. As well as the co-ordinate with our group, to ensure that folks are routed to the right level of assistance.
- v. Working on universal application to create a single point of entry for people who need emergency cash assistance.
 - i. Would be available both electronically and at provider sites.
 - ii. Universal application will make it easier for both providers and applicants
 - iii. Beta version of application already created by First Call Technologies

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- iv. Working with City of KCMO to fund the project
- vi. Currently in the “calm before the storm “and anticipate that we will experience the surge of evictions and individuals entering the system later this year.
 - i. Believe we are looking at a population of 40 to 60,000 ish households in the metro that we know will be an acute crisis, and just trying to ensure infrastructure to support those folks.
- vii. ESG CV-19 relief dollars are the RFPs have now been released in both counties.
 - i. City of KCMO has scheduled and all grantee meeting for ESG Applicants.
 - i. Scheduled for August 13th from nine 9AM to 12PM, virtual meeting

PSC: Do we have any assurances that the isolation center replacement is going to be a pretty much seamless transition for folks?

HH: Working with Jackson Co to have something drafted from them so that we can send out process, etc. to community, but it is ultimately up to Jackson Co.

CM: Do you know the capacity of the Hotels in WyCo?

HH: I’ve heard conflicting information, but it is my understanding that there is a significant amount of space available.

b. Needs Assessment and Annual Report Feedback

- i. Looking for feedback by early next week in order to have Final Draft for board vote at September meeting.

GP: Looks great, but there is A LOT of information in it.

PSC: Has comprehensive information.

HBG: Admin Committee has reviewed this.

MW: Comments back by no later than 8/17/2020

GP: Has this gone in front of any elected officials?

HH: No, not the draft.

GP: Some sections seem to get into politics, which could be of concern to policymakers who read this.

c. Policy Review:

i. RRH Written Standards

- i. Final draft of what was previously voted on
- ii. Community Standards Committee reviewed for fine detail
- iii. Has been reviewed and well-received by community
- iv. Allows for fewer opportunities for households to be evicted after having been successful after a year but do not have the means to self-sustain
- v. Details not too granular, but offer clear guidance
- vi. Increases what it takes to bridge from one program to another
- vii. Additional detail around transfers from RRH to PSH
- viii. Confidentiality for DV programs, additional guidance

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ix. Otherwise, very close to previous version board reviewed and voted upon

GP: Community Standards Committee “beat policy to death”

x. Voted on the interim policy in May

xi. Motion to Approve: GP

xii. 2nd: HBG

xiii.VOTE: All in Favor

ii. CE COVID Prioritization

i. CE Workgroup determined that in addition to our usual chronic veteran, youth and families prioritization, we need to look more in depth that folks situations in homelessness, as well as their vulnerability. Both in the normal sense, as well as vulnerability to risk of infection and/or even death due to CV-19.

ii. In addition, it's been widely acknowledged and scientifically documented that communities of color are disproportionately impacted by the diseases previously mentioned, as well as the risk of infection to CV-19 virus.

iii. The goal is to look at individuals in isolation, as we're making housing determinations for folks who are both unsheltered as well as those who are in congregate, living arrangements and crisis housing to determine if in addition to the typical criteria that we look at to determine a person's vulnerability.

iv. This policy would allow us to make rapid decisions around housing in the context of the pandemic and these risk factors.

a. Motion to Approve: GP

b. 2nd: HBG

c. Vote: All in Favor

iii. Board Resolution Policy

i. This resolution is intended to ensure that we have the ability to make decisions and implement changes to our coordinated Entry system within a 10 day window or current process for adopting new policies.

ii. Its designed to have the maximum transparency, as well as checks and balances, both from the board's perspective and the community at large's perspective, but in a pandemic situation, we need to be able to respond in a much more nimble fashion than our traditional process allows for.

iii. This policy is designed not to circumvent the board discretion but to allow for us to pivot on a dime as needed. Should the pandemic begin to overtake our community or shed any environmental considerations that disproportionately impact homeless people increase their risk of harm because of the virus.

GP: This policy would only allow the committee to make decisions on those bulleted areas?

MW: Yes

GP: Will this affect funding decisions regarding the NOFA?

MW: No, this would only expedite the processes that we already have in place.

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GP: Why does this group feel hindered by this board? Why do they feel they need to “sidestep” the board?

MW: The goal of this resolution is not to sidestep the board is to include the board but to bring them alongside as we decide as a community that we have to move at a much swifter paste (10 day window).

MB: I see GP’s concern, but do not feel as strongly. I also like the notice provisions. if we are going to get those notices, I think we need to be prepared to take action on them. So if we do see something that we disagree with, or we think goes beyond the scope of this particular document, that we, as a, as a board can act on it.

GP: Need amendment stating “whichever occurs first” at the end of the last sentence.

MW: Amend to align end date with January 8th board Meeting

i. Motion with amendments: CM

ii. 2nd: MB

iii. Vote: All in Favor

ii. VISPDAT Memo-Marqueia Watson

- i. We've encountered a lot of capacity issues administering the VAT to scale once we incorporated rapid rehousing and the other program models into our assessment process.
- ii. Found that the hubs in general were really caving under the pressure of dealing with the volume of folks who needed an assessment.
- iii. Need for something that provided a lighter touch, as well as the ability for us to focus and emphasize diversion practices at our hubs.
- iv. Began implementing the VISPDAT because of the ease of administration, as well as the fact that it can be done remotely where the vat assessment cannot be.
 - a. Would be preliminary and primary assessment for entry into CE BNL
- v. Goal is to complete a second evaluation of our use of the VISPDAT at the end of August, for a final presentation to the board at your September meeting to address the topics for further discussion that are articulated in the memo.
- vi. Second level of Assessment called SPDAT- fuller version which requires more time and more clinical expertise but helps you to glean more information to make housing decisions.
 - a. Currently utilizing case conferencing to get the information that we need about our most vulnerable clients on the list, with the understanding that that excludes those who are not already service engaged.
 - i. To mitigate this we emphasize focus on coordinated Street outreach as our primary means of getting folks into the system.
- vii. Examining the Hub model
 - a. This model is not working in the pandemic situation
 - b. The infrastructure of the HUBs becoming fragile prior to a pandemic.
 - c. Need to do some more investigation on the hubs and what we're going to do in that space before we make the final determination about who

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should be doing the assessments, how many clusters there should be, and whether or not that secondary level of assessment is necessary.

GP: Service providers on the board, does this match your experience and wanting to move to VISPADT?

CM: Yes

PSC: Yes, works for us too.

i. Motion: GP

ii. 2nd: MB

iii. Vote: All in Favor

ii. Resident Relocation

i. This policy is essentially meant to give a somewhat specific process to agencies that have had their funding reallocated. this is just to ensure that we are not putting people who were in services out on the streets, making sure that they are transitioned into other programs, whether it be through the Coordinated Entry System or not.

ii.

a. Motion: GP

b. 2nd: HBG

c. Vote: All in favor

b. Transition Plan Discussion

i. MW: Marqueia stepping into interim ED role

ii. GP: Need to put in place a search committee:

i. Nominations for committee: GP, PSC, KH, CM, SM

a. Search Committee Nomination Motion: GP

b. 2nd: CM

c. Vote: All in favor

ii. Formerly voting to have Marqueia as Interim Director

a. Initial Timeframe was through October 31, 2020, but may be until permanent director is named.

i. Marqueia Watson for Interim Director until Permanent Director named Motion: GP

ii. 2nd: MB

iii. Vote: All in favor

iii. OMNI to assist with HR up to 100 hours

PSC: Do we have that in the budget?

GP: Yes

a. Motion to bring on omni for up to 100 hrs: GP

b. 2nd: CM

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c. Vote: All in favor

II Action Items Requiring Board Vote/Approval

- a. Policy adoption/changes
 - i. See above

III Committee Reports, Written

- a. Finance & Administration
- b. Community Standards
- c. Supportive Services
- d. Progress & Evaluation
- e. Education & Training

IV Public Comment

V New Business

VI Executive Session-10:10am

- a. Transition Plan Discussion

VII Adjournment