



Minutes

GKCCEH Board of Directors Meeting- Annual Retreat Edition

📅 Wed June 30th, 2021

🕒 9:15am - 10:00am CDT

📍 Drumm Farm Center For Children- 3210 South Lee's Summit Road, Banquet Hall, Independence, MO 64050

👥 In Attendance

Michael Barrett, Amber Bauer, Desiree Blake, Heather Bradley-Geary, Tiffany Buckley, Victoria Hardy, Kimberly Henderson, Cara Hoover, Susila Jones, Shida McCormick, Christy McMurphy, Simon Messmer, Precious Stargell-Cushman, Matt Watkins, Marqueia Watson

1. Call to Order

2. Approval of Minutes

Board votes and approves without objection.

3. Org and Staff Update

a. **Executive Director Report**

b. **Local Homeless Initiatives Updates**

c. **2021 NOFA Update**

4. Finances


Finance reports available online.

Saved discussion for August due to upcoming budget changes.

Finance committee needs members. This committee is also responsible for audit prep.


a. **May 2021 Financials**

5. **Next Meeting Date & Action Items**

Task: Create a board calendar for larger action items  2 users

6. **Annual Board Retreat Topics**

a. **Action Items/Deliverables/Timelines**

Task: Board Officer official vote- August 2021  Matt Watkins

i. **HMIS Improvements/Vendor Transition**

HMIS Governance committee voted to develop an RFP due to Caseworthy as a vendor not meeting expectation and awful customer service.

In order to draft the RFP, we would like to sit down with technical experts for a visioning session for what we want out of HMIS. We do have an out of caseworthy contract but we will sign a year contract because it will take a year to transition over. We do not want our HMIS to be a HUD-centric system because HMIS has the capabilities to offer so much.

Service-oriented architecture- software design to comingle and create layered reports on individuals and families. This will save time and not force us to re-traumatize individuals every time they need a new service. Statewide systems forces other projects to use the same systems/talk to each other. Data sharing is how we get our foot in the door.

Simtech is developing street outreach technology including geolocations and facial recognition. Data warehouse information can be used to score NOFA, By-Name-List, etc.

City counsel and other agencies have the ability to require data sharing for funding and this is where we start. Instead of using 6 different data systems and the information is not being shared.

Pilot program for 'high utilizers' as a start.

Heather pointed out red tape along with pilot program for high utilizers. Having elected officials running the conversation can be a walk around for the red tape especially when funding is required.

Municipal leadership part of this conversation can lead to unintended consequences but we are dealing with a lot of other unintended consequences right now. Service providers have not had a lot of faith in KCMO in the past but we are at a turning point with HMIS and this is a necessary shift.

Johnson County and MARC are unable to continue funding their HMIS.

Simtech is in the process of developing their own HMIS. Matt Simmons was the creator of HMIS. It will be available in October.

ii. **Community Engagement**

iii. **Strategic Partners**

iv. **Board By-Laws**


By-Laws scheduled to be reviewed and completed by the board meeting in September

ADD TERM LIMITS to Administration & Finance (NOFA) Committee

Task: Susila take lead on assembling By-Laws subcommittee

 Susila Jones

Task: By-Laws review and update

 4 users

09/03/2021

Task: Future Discussion: Staggered board terms

 Matt Watkins

v. **Succession Planning**

Currently out of compliance with board members- officer voting

Board Members: a succession plan must be implemented for the following member roles

President

Vice President

Treasurer

Secretary

Administration & Finance Committee Chair

Follow-up with board dev. consultant


New nominations Committee members: Christy and Tiffany


- Task:** Identify the length of board participation for members and how long the current members have served.  Heather Bradley-Geary
- Task:** Administration & Finance Committee Chair Job Description  Heather Bradley-Geary 08/06/2021
- Task:** Job Description for HMIS & CE Committee Chairs  2 users 05/06/2022
- Task:** Referral to Marqueia for board development consultant Cross-lines used  Susila Jones
- Task:** Follow-up with board dev. consultant  Marqueia Watson
- Task:** Marqueia, HBG, Amber, schedule meeting to walk through Admin Committee workflow-offload some administrative tasks to staff  3 users 07/30/2021

vi. **Financial Wellness and Fundraising Plan**

Non-profit Health Check-up: Document attached. Document could be a great outline for what is needed. May be a great idea to implement this check-up into the executive committee meetings (Specifically the finance sections).

Finance and fundraising will soon be developed into two different committees.

Task: Review and Assign check-up during next executive committee  6 users 07/23/2021

Task: Finance Committee scheduled to meet on July 22, 2021 to go over the Finance sections of the Non-profit document checklist.  4 users