



## Minutes

### **GKCCEH Board of Directors Meeting**

📅 Fri October 1st, 2021

🕒 8:30am - 10:00am CDT

📍 <https://us02web.zoom.us/j/83948913646>

#### **👤 In Attendance**

Jameson Auten, Michael Barrett, Heather Bradley-Geary, Cara Hoover, Susila Jones, Jackie Lynn, Simon Messmer, Michael Simmons Jr., Precious Stargell Cushman, Matt Watkins

#### **1. Call to Order**

Present, Amy Copeland, Susila Jones, Amber Bauer, Matt Watkins, Officer Jackie Lynn, Marqueia Watson, Patricia Hernandez, Michael Barrett, Precious Cushman, Haley White, Heather Bradly-Geary, Mike Simmons, Desiree Blake, Shida McCormick, Simon Messmer. Jameson Auten Cara Hoover Oct 2021. hoover,

#### **2. Approval of Minutes**

Motion to approve minutes: motion brought up by Jackie Simon second.

Motion passed - consensus

#### **3. Board Retreat Follow-up**

##### **a. Non-Profit Checkup Action Items**

Matt: Check-up is on boardable. Bylaws have been meeting to update.

Conflict of interest update, financial audits, and succession plans for board.

##### **b. GKCCEH Board Member Onboarding**

MW: Onboarding or training? What is the best approach for new members. Deck was created. Orientation for boardable for new members, especially when we add lived experience folks. With High level information on the PowerPoint.

JL: would be good with a few-hour session to get in the flow.

HBG: long time coming thank you.

PSC: I noticed there was not enough opportunity to discuss membership and who that is etc.

MW: HUD 101 has that information and then the new board documents on its own. How would you like to consume all the information?

Precious: we should have 2 separate pieces of training.

MW: Types of organizations?

PC: Yes high level. With a good group of info. Maybe a few hours?

SJ: OK to train on what it means to be a board member then what the coalition does. It should be split. Having a basic of what board members do

MW: Bylaw committee present this?

SJ: Governance maybe?

MW: training component incorporated into these meetings?

Matt: We should do something like that or maybe not necessarily meet every month? As long as we aren't wasting anyone's time.

MW: will discuss with the executive committee.

Matt: we are trying to find some new folks to join us.

Comments: Michale Barrett s that board development should be ongoing and an active exercise that should occur monthly, but really like the idea of a retreat focused solely on board development.

no other questions

c. **GKCCEH By-Laws Review & Approval**

SJ: Committee structure board committees vs CoC committees and the difference. minor changes. Board-level committees, that make sense for our board. sec 14: what committees are, responsibilities. The governance committee was added to check bylaws and make sure we are following them. Nomination, finance, membership committee, and ad-hoc

committees as needed for specific tasks. Left off CoC committees we have them dictated by HUD. Made conflict of interest we will sign every year. Statements reviewed by the nominating committee for conflict of interest.

Matt: will review during or around the annual meeting

Motion brought forth: SJ: recommend adoption of the new bylaws from committee second: Jackie Lynn

HBG: will this go into effect immediately?

SJ: No dates yet need to update date and sec.

MW: they need to go to the community then voted on the next meeting.

All; I

Michael: ratification how will this work? By consensus or getting a vote from the next meeting?

Matt: Will discuss with MW

Motion: passed - unanimous

i. **Conflict of Interest Policy and Disclosure**

Current Conflict of Interest Policy attached

Due date Friday, October 15, 2021

Matt: 6-page conflict of interest. What's necessary for us and the org. We do have a lot of overlap. Pretty much the same but does have extra information in it. If we do approve we need everyone to fill it out to get a baseline moving forward. Any questions? Motion for adoption? Motion brought forth Michael Second: Simon All: I

motion passed - unanimously

d. **Organizational Audit**

Matt: bringing in a new audit group?

MW: Accounting team has given information on new audit groups. We have been reviewing and planning to start in Nov.

no questions

e. **Administration & Finance Committee Succession Planning**

Matt: meeting later today meeting with HBG. really finding people we can train and leaving the org a better place than where we are. Typos that will be fixed.

No questions

#### 4. **Org and Staff Update**

MW: Welcome Kaylee. Kaylee was a navigator.

##### a. **Executive Director Report**

MW: We have been really discussing a lot about families and sleeping in cars. Very concerned about KCMO houseless. PIT will look different.

PSC: we have been seeing this. looking forward to this.

JL: a huge increase in folks unsheltered and sleeping in cars.

MW: a huge uptick in violence in the camps. lots of attention in KC with unhoused and attracted from outside the city. We are doing our best, and moving as fast as possible. things have changed. Restructure navigator and meeting with McKinney Vento need a bridge with the school system and housing. I did submit the ED report. Cold weather, sort of late in the game to do a disaster response. Working with Park-Shaw to draft a regional plan for the future to outlast. But immediately we have looked into dome units, business is locally owned perhaps we could get agencies to have their own. More comprehensive information will come soon. The city manager asked that each agency send what they are planning for winter. House America, 25 communities joined. Good opportunity, HUD will assist with implementation, not just funds. City requested RFP, looking to turn a hotel into transitional housing, Single room occupation. Requested help with scale and other information to develop. SRO in Wyandotte has a shortage of single beds for singles.

Matt: looking for a hotel to convert and/or allow for a navigation center. 2 or 3 other agencies are working through what the need is. Unified Wyandotte is also discussing what to do.

MW: the objective is to build bridges to really get KC to be a regional collaborator. Parks-Shaw has been teaming with Wyandotte to do outreach. KC city department, Parks, and \*\* would like to have dedicated outreach people for points of contacts. They want to send outreach workers when people cal 311, hopefully, intercede before law enforcement. Lead with social services than law enforcement. They are shifting to more social justice. Care beyond the boulevard has been helping. Per Michael, we will make sure meeting mins are published and any other information is needed for each committee too.

Amber: Build for zero. multiple cohorts, community involvement. looking at how many days vets are on record and then figure out what happened and what needs to be done. We have 12 vets who are not on referrals. Helping with getting phones, could we help by putting them in hotels, some are in treatment, 20k flex funds to help the homeless vets in our systems.

MW: MOU was updated for vets but no word on approval. Difficult engaging the VA. SSCF agencies are understaffed. Vets are utilizing other services when we have specific vet services.

Matt: Can we support you more?

AB: Not currently we received information about higher-ups in VA to get some more assistance.

No other questions

b. **Homeless Initiatives Updates**

- Built for Zero, long stayers initiative, funding
- Cold Weather Planning

c. **2021 NOFA Update**

i. **NOFO-related Policies for Board Reference**

ii. **VOTE: Rank and Review Panel Slate**

Very important to have a person with lived experience. Really explicit with having representation. Finance and admin committee.

Matt: HUD advised more people with lived experience on Rank and review.

Motion brought forth from Michael second: Jackie

Motion passed: consensus

iii. **VOTE: R&R P&P and Materials**

Motion of approval. Motion from Jackie second Michael.

Motion: Passed

Simon: abstained

iv. **VOTE: Updated NOFO Rating Factors**

5. **Finances**

Simon: bogged down on NOFO but we need to do fundraising. General funds, as we are under budget.

MW: HUD is closed until the end of Oct. We have 2 grants that won't come online until Nov. things are going to be tight. We do need to fundraise.

Matt: that's why we have the line of credit.

MW: Yeah we try not to use the line of credit, got some support from Independence, looking for more funds from other municipalities

a. **August 2021 Financials**

6. **Next Meeting Date & Action Items**

Matt: Nov meeting are we voting on final NOFA stuff?

MW- no board will need to meet before then to do their vote. we will need to do a special session or email.

Matt- will need to stay active and aware.

7. **Public Comment**

Amy Copeland - DMH got 3 million for housing liaison will be available in nov KC is getting 8, their primary role is outreach to those not connected to any other agencies.

Matt- Meeting adjourned

8. **Executive Session (If Applicable)**