



## Administrative and Finance Committee

**Current date:** 5/12/23

**Next meeting:** 5/19/23

**Attendance:** Ali Hilton, Becky Poitras, Heather Bradley-Geary, Jessica Smith, John Tramel, Kevin Jean-Paul, KK Assmann, Lynn Rose, Rachel Epperding, Robbie Phillips, Susila Jones, Tehani El-Ghusein

**Staff:** Marqueia Watson, Amber Bauer, Patricia Hernandez, Kaylee Coulter, Krysten Olson, Desiree Blake

**Public:** Amanda Stadler (DMH)

### 5/12/23 Agenda

1. Call to Order
2. Transfer Policy and University Health
3. Program Standards Update
4. Youth NOFO update
5. At-Large Vacant position update
6. Housing and Healthcare Committee update
7. NOFO written review (attachment)
8. Public Comment
9. Adjournment

### 5/12/23 Minutes

Objectives/ Agenda	Owner/ Speaker	Action items/Results
Call to Order	HBG	Meeting called to order at 9:03 am. Introductions by each person, along with our pet peeves
Transfer Policy and University Health	HBG and Robbie	<p>HBG has been unable to access Tehani's draft comments. Amber re-shared the document with Heather. Heather will review/revise prior to next meeting. Robbie shared that UH has been undergoing a thorough review of their services and alignment with agency purpose, including an evaluation of the agency's strengths and weaknesses, e.g., not great at paying rent. Consequently, UH is actively discussing transferring its housing programs to currently funded agencies before the next NOFO.</p> <p>UH has 3 CoC housing projects totaling ~\$1.9 million: Haven Hope (\$1.2 million PSH, ~87 units/90 beds, primarily for single adults, scattered site master leasing with a couple of specific sites, renewed starting 5/1), True Roots (PSH, 13 units/15 beds, youth 18-24, scattered site master leasing, renewed 1/1), True Futures (RRH, 13 units, youth 18-24, scattered site master leasing, renewed 12/1).</p> <p>UHBH's intent is not to back out completely. UHBH does all it can to enroll clients in services, and those enrolled will maintain status as UH</p>

		<p>patients/participants, just not as housing clients.</p> <p>UH has been discussing process with HUD rep Cheryl Montenguise and Marqueia Competition considered open when GIW drops so if not transferred prior to GIW From experience, Becky reported benefits of transferring prior to GIW dropping, so new agencies would be listed on GIW and they apply for renewal. If not transferred by time GIW drops, UH will still need to apply in FY23 and then transfer at time of contract - in addition to transferring open projects now.</p>
Program Standards	HBG	<p>HBG, Amber, and Kaylee have been working with CE Governance Committee re: the need for written standards for each program type.</p> <p>Have mutually decided to have an ad hoc committee with members of Admin Cmte and CEGC Cmte. Becky, John, and Lynn appointed from Admin Cmte. First tackle PSH, RRH (including those with TL), and CM. Then SSO.</p> <p>Standard drafts will come to Admin for review prior to going through public comment process.</p> <p>Standards will need to be updated rigorously and regularly.</p>
Youth NOFO	Kaylee & John	<p>Met three times so far. Timeline drafted and questions assigned. Aiming to submit 6/20, a week before deadline.</p> <p>New this year, allowing video/audio testimonials; will gather 6/7 at YRC with LINC recording. Several youth have already agreed. Allows youth voice to be included directly. Submitted sponsorship request to Children's Mercy to compensate youth for participation (in this and in future, to extent, to participate in rank and review, etc.)</p> <p>Intend to review BOS awarded submission. If cannot find on website, ask Becky to forward.</p>
At-Large Vacant position update	HBG	<p>HBG meeting with Jordan next week, a youth with lived experience who Ali recommended.</p>
Housing and Healthcare Committee update	HBG	<p>First meeting scheduled for 6/13. Participants include Rachel, KK, HBG, KCMO Health Dept, WyCo Health Dept, KC Care Clinic, and have invited HCF with no response yet.</p>
NOFO written review (attachment)	Marqueia	<p>Howard with Housing Innovations proposed \$8500 to review MO-604's FY22 application and give written and verbal feedback. This is approximately \$2500 more than in the past. Marqueia's opinion is that it's not so much our narrative that is an issue as it is MO-604's performance measures and system-wide structural issues, ex. healthcare/housing relationship. Committee agreed this year's score was decent and debrief documents, this year, provide what we need.</p> <p>GKCCEH budget includes TA for competition but not sure that this is the way. TA may be better used to guide us in the structural areas identified.</p> <p>Marqueia has asked for detailed technical debrief from HUD; awaiting response.</p>
Public Comment		None
Adjournment	HBG	Meeting adjourned 9:55am

**Recorded and submitted by:** Tehani El-Ghusein