



Administrative and Finance Committee

Current date: 2/9/2024

Next meeting: 2/16/2024

Attendance: Ali Hilton, Becky Poitras, Heather Bradley-Geary, Jessica Smith, Kevin Jean-Paul, Lynn Rose, Rachel Erpelding, Susila Jones, Tehani El-Ghoussein

Staff: Marqueia Watson, Amber Bauer, Patricia Hernandez, Shida McCormick

Public: Lauren Adams, Intern, Kim Wilson Housing; Amy Copeland, Department of Mental Health

2/9/2024 Agenda

1. Call to Order
2. Approval of Minutes (1.19.24)
3. Award Announcements
4. Application Feedback
5. Monitoring Policy
6. YHDP
7. Housing and Healthcare
8. Other Business
 - a. Heather Bradley-Geary's resignation and next steps
 - b. GKCEH Administration Committee Charter
9. Public Comment
10. Executive Session
11. Adjournment

2/9/2024 Minutes

Objectives/ Agenda	Owner/ Speaker	Action items/Results
Call to Order	Lynn	Lynn called the meeting to order at 9:06am.
Approval of Minutes (1.19.24)	Lynn	Susila moved to approve the minutes from 1/19/24. Rachel seconded and the motion passed.
Award Announcements	Marqueia	Overall a successful year with the CoC awards. Awarded nearly the amount 604 asked for. Should be very proud. Amber and Kaylee did an excellent job leading and drafting. Increases related to FMR, 10-11% likely for FMR Received bonus \$\$ for 2 new projects in WYCO: Cross-Lines RRH (Tier 1), Our Spot KC (new/additional) - unsure if will relinquish their prior award to SAVE Inc / SAVE has been acting as a fiscal agent and co-facilitating VSP/Youth/LGBT. Lots learned about how agencies can work best together. Or vice versa. It's not up to us as the Admin Committee, but we are to be involved (per the approved

		<p>transfer policy approved in June 2023, which was misrepresented last meeting as not approved by 604 membership.)</p> <p>GKCCEH/Lead HMIS Agency received its HMIS expansion (new) project</p> <p>GKCCEH/Lead Agency did not received its CE expansion</p> <p>Did not fund any DV Bonus - maybe a regional decision. (huge issue in rural. Becky shared that BoS did not get any Bonus or DV Bonus \$, KS 505 did not get DV Bonus. Both lost at least 1 renewal project.)</p> <p>HUD did not uniformly approve by tier rankings; there were some decisions they made differently than rank & review had.</p> <p>HUD did not reallocate a partial reallocation that rank & review suggested. HUD Anticipate that FMR increase probably impacted HUD's decisions</p> <ul style="list-style-type: none"> ● Got what asked for but not new <p>Appreciate the thinking about what is working and not working. Comments, concerns, and ideas:</p> <p>Need to strengthen PSH programs with guidance and support to ilncrease their capacity and ensure staff are cared for and well trained. Need more PSH.</p> <p>Concerning trends: increasing #s who are becoming chronic homelessness; who are over 62, with high needs and high barriers</p> <p>And/or strengthen and repurpose RRH.</p> <p>Focus on Move-on and connecting Housing Authorities and PSH agencies. Need PSH programs to evaluate who can move on.</p> <p>Need Housing Authorities to prioritize vouchers. Would HAs come together with the Admin committee to discuss region wide?</p> <p>Met with CEO of independence Tina Bartlet (HA) - wants to work with COC</p> <p>HA of KCMO Ed Youth has some vouchers, exploring if can dedicate to youth.</p> <p>Wyco Andrea Topia in KCK HA she wants to work with the CoC.</p> <p>Rachel will connect with Wyco, Lynn Indep, we need to find Lee's Summit. Amber will call Ed with KCMO.</p> <p>We need to invite system admin with the UG.</p>
Application Feedback	Marqueia	<p>Staff sat down and put together a robust outline of feedback in a variety of areas. Still needs committee feedback on the application process (for collaborative). Also have drafted a survey for applicants, which incorporates feedback from agencies during the NOFO process.</p> <p>M shared link with Committee via email and invited us to comment. Those will be incorporated into final report to the community before the next NOFO season.</p> <p>All - Review prior to next Friday's meeting (consider content rather than organization or typos; those will be addressed).</p>
Monitoring Policy	Lynn	On hold til next meeting. (Will be staff presenting on Scorecards)
YHDP	Amber, Ali, Jessica	<p>Last week was the 2-day TA collaboration and training at Drumm. YAB/Y4C showed up in force. Good turnout for service providers across sectors too, including K-12 and higher education.</p> <p>Data team there, shared info from CW, 1st time that really able to make</p>

		<p>data-driven decisions</p> <p>Exercise with baskets, each representing what our system needs to fund. Done twice, once as a providers and once as youth. Did again at YAB meeting where there were 25 youth.</p> <ul style="list-style-type: none"> Primary supports identified include PSH, TH-RRH, straight TH (b/c of crisis/shelter component) <p>Event followed by a ½ day with the Core team, with much accomplished. TA is returning March 5-7, each a ½ day session.</p>
Housing and Healthcare	Rachel	<p>Getting together a smaller workgroup to develop standards for the community related to healthcare and housing. Also reaching out to key stakeholders who are not yet involved, e.g., KU and other hospitals. Josh Henges presented on Zero KC. The group has new faces, new perspectives.</p> <p>HBG has requested to continue chairing this community. Committee agreed/supports this. Rachel will be liaison with this committee. Amber also. HBG reminded the full committee that the Healthcare and Housing is a subcommittee/workgroup out of the Admin Committee. The GKCEH bylaws allow for any task groups to carry out such business.</p>
Other Business - Heather Bradley-Geary's resignation and next steps	Lynn	<p>HBG is resigning as of 3/1, having served for 9 years. She has shared since writing the charter that her service on the committee is time-limited.</p> <p>We will schedule a Happy Hour to celebrate her contributions.</p> <p>Reviewed Charter which states Chair must be someone from an unfunded agency. Lynn has been serving as Co-Chair (funded) and John has been serving as Vice Chair (unfunded). John is willing to serve in Chair role but does not want to take the position if another person would be better suited. If he were to be elected as Chair, a new Vice Chair would need to be elected.</p> <p>By 5pm Wednesday, send HBG any nominations for open leadership positions. Slate will be voted on next week.</p>
Other Business - GKCEH Administration Committee Charter	Tehani	<p>Leadership team sought Committee clarification on the timing of the current leadership committee's term limit end date. Charter states leadership roles are two-year terms; the charter was ratified in May 2022, while leadership positions were elected in November 2022. Committee consensus is that term limits would end after two years of service (November 2024).</p>
Public Comment	Multiple	<p>Amy Copeland offered a correction regarding the NOFO funding announcements that said HUD ignored the partial reallocation. DMH's SCE grant did partially reallocated. It appears it wasn't b/c of the FMR increase. This was \$5000 under where funded in 2022; \$152,572 was reallocated from that grant.</p> <p>Next week we will discuss attendance; circular discussions likely impacted by this.</p>
Adjournment		Adjourned public session 10:09am.
Executive Session	HBG	

Recorded and submitted by: Tehani El-Ghusein