



## Administrative and Finance Committee

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<b>Current date: April 12, 2024</b>	<b>Next meeting: April 19, 2024</b>
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**Attendance:** Ali Hilton, Becky Poitras, John Tramel, Kevin Jean-Paul, Lynn Rose, Rachel Erpelding, Robbie Phillips

**Staff:** Marqueia Watson, Amber Bauer, Patricia Hernandez, Shida McCormick

**Public:**

### 4/12/24 Agenda

1. Review and approve minutes from 3/8/24 and 3/15/24
2. Discuss DV bonus application feedback
3. Scorecard standards
  - a. Protected Projects / set percentage
4. Update on new committee members
5. Share Update for YHDP
6. Share Update for Healthcare and Housing Committee
7. Public Comment
8. Closed Session

### 4/12/24 Minutes

Objectives/ Agenda	Owner/ Speaker	Action items/Results
Review and Approve minutes from 3/8/24 and 3/15//24	John Tramel	Ali moved to approve March 9 minutes, Lynn second, minutes approved. Kevin moved to approve March 15 minutes. Lynn second. Minutes approved.
Discuss DV bonus application feedback	John Tramel	Tehani suggested discussion about this. Lynn suggested setting this aside until Tehani was present. Discussion tabled to next week.
Scorecard standards Protected Projects / set percentage	John Tramel	Shida and Marqueia are at a conference, so we are unable to move forward with the scorecard discussion. Shida has some updates. Scorecards on hold waiting for a coding function to be fixed. Shida said there is missing assessment data she wanted to highlight, Missing and annual notifications have been sent out 612 total missing annuals, info will be sending every quarter and will cross reference list to see who is going back to correct the information. Amber said there were some themes that came up and some agencies that had a higher number of assessments missing. All programs impact the system performance and not just the CoC funded agencies. Set this discussion for next meeting.
Update on new committee members	John Tramel	John talked with young adult we have been discussing Paris Mendoza, Vice President Youth for Change, involved with MO Youth for Change, lived experience. They are interested because they believe can be a voice for young adults and wants to ensure youth voices are heard and considered in leadership. Amber endorses this candidate. Becky moves to accept nomination, Lynn second. Motion approved. Discussion about reimbursement for the candidate.
Share Update for YHDP	Amber Bauer	RFP dropped today. YAB & CORE team got the RFP out. There will be a listening session next week. Funded PSH, RRH, and navigation. Took out the TH to RRH due to cost and community needs. Reached out to Rank and Review to see if all chosen are able to participate and should hear back next week.
Share Update for Healthcare and Housing Committee	Rachel Erpelding	The team has created a draft of community standards for health care and housing. The recommendations are coordinated into different categories that includes: collaborative partnerships, housing stability, supportive services, care coordination, social determinates of health was discussed at length, health promotion and prevention, data sharing and evaluation. We hope to elaborate on these categories and add detail and have a draft ready for review by this committee in May.
Public Comment		Amy Copeland stated she grateful the incomplete annual assessment were sent

		out because she sends this out to agencies and this has helped to reinforce her efforts to keep these updated.
Closed Session	John	Becky moved to adjourn meeting, Ali second. Meeting adjourned at 9:32

**Recorded and submitted by:**  
Rachel Erpelding