



Administrative and Finance Committee

Current date: June 21, 2024

Next meeting: July 12, 2024

Attendance: - Becky Poitras, Kevin Jean-Paul, Lynn Rose, Rachel Erpelding, John Tramel, Paris Mendoza, KK Assman, Tehani El-Ghusein, Robbie Phillips, Ali Hilton

Staff: - Marqueia Watson, Amber Bauer

Public: Brandi Bair, Amanda Stadler

6/21/24 Agenda

1. Approve Minutes for June 14th meeting
2. Discuss NOFO timeline for local competition and Collaborative application
3. Public Comment
4. Adjourn full meeting

6/21/24 Minutes

| Objectives/ Agenda | Owner/ Speaker | Action items/Results |
|---|-----------------------------|--|
| Review and Approve minutes from 6/14/24 | John Tramel | Minutes were not sent out ahead of time. We will approve minutes from this meeting and next meeting at the July 12 th meeting. |
| Discuss NOFO timeline for local competition and | John Tramel/ Amber Bauer | Looked at timeline from last year. There was clarification from Tehani that we are not currently looking to put dates in since the NOFO hasn't dropped yet. We are just looking at the last timeline to see if there is anything missing. Lynn suggested we have placeholders for meetings in case the NOFO drops. There |

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| Collaborative application | | was discussion about last year’s confusion in Zoom Grants about there not being a “submit” button. Removed the word “Draft” from timeline under submit project application in eSNAPS. Haven’t received the GIW so Marqueia thinks a July 4 th NOFO drop is unlikely. Marqueia stated although we don’t have a date for the NOFO, it would be good to begin the process immediately to be prepared, especially the review and feedback of programs from people with lived experience. There was discussion about the internal timeline and the need to update that. This was used by GKCCEH staff internally but not the committee last year. GKCCEH send out a draft to the committee early next week The rest of the timeline looks good, no changes. |
| Public Comment | | Brandi – no comment, Amanda – no comment |
| Adjourn | | Paris moved to adjourn, Lynn second. Adjourn at 9:27 |
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Recorded and submitted by:
Rachel Erpelding